

WST2

Highways & Local Programs and the WST2 Center present:

Contract Specification Writing (LAG Manual Chapters 42-46)

May 27, 2004 (#652)	Camas Public Library, Meeting Rooms A & B, 625 NE 4 th Avenue Camas, WA 98607 (360) 817-1561
June 2, 2004 (#672)	WSDOT SW Region Hdq., Rm. 124, 11018 NE 51st Circle, Vancouver, WA 98682 (360) 905-2000
September 29, 2004 (#669)	WSDOT NW Region Hdq., Large Conference Rm., 15700 Dayton Ave. N. Shoreline, WA 98133 (206) 440-4000
October 13, 2004 (#667)	WSDOT Bellingham Maintenance Facility, 3920 Airport Way, Bellingham, WA 98226 (360) 676-2100
November 9, 2004 (#668)	GuestHouse Inn & Suites, 1600 74 th Avenue SW Tumwater, WA 98501 (360) 943-5040

(The phone number shown at the above training facility should be used in case of emergency to contact a student in the class)

Cost: \$50

Time: 8:00 a.m. to 5:00 p.m.

Class Size: 35

Instructor: Steve Boesel, Retired WSDOT and current consultant specializing in contract specification preparation and review, plan review, and estimate preparation. Over 35 years experience in highway design and construction.

Target Audience: Local agency personnel or consultants involved in the writing, reviewing or enforcing of contract specifications.

Course Description: This class will provide guidance and methods for writing consistently clear, concise, complete and well formatted contract special provisions. It will provide a thought process that can be used when writing or reviewing contract specifications to ensure the greatest possibility for a successful bid and a successful construction project.

Questions? Contact Laurel Gray at (360) 705-7355 or GrayL@wsdot.wa.gov.

Registration: You can register on-line using this link: [On-line Registration Form](#). Fill in your information*, select your class from the list, then press "Submit." You will receive an e-mail notification with driving directions to the training site when we process your request. **If you do not receive this e-mail notification within a day, you may not be registered and should contact us by phone.**

Please do not prepay, an invoice will be mailed after the class. Confirmation letters are mailed three weeks prior to the class. If you are unable to attend, someone else from your agency may attend in your place. To cancel your registration, or for assistance with registration, e-mail wst2center@wsdot.wa.gov or schmidw@wsdot.wa.gov or phone (360) 705-7386.

* A "unique identifier" is now required when registering on-line. You might use your four digit phone extension number, your birthstone or birth date, but please make it something you will remember. Our computer matches your last name with this identifier to automatically and quickly register you into a class.

(Disability accommodations provided upon request.)

Washington State Technology Transfer Center Web Page: www.wsdot.wa.gov/TA/T2Center/t2hp.htm



Washington State
Department of Transportation